

# Amgen Invoice Guidelines

Note: Attachment 1 of this document provides specific mailing and email addresses for invoice submission depending on the Amgen entity with which you are doing business. Please ensure that your invoice is submitted correctly to prevent processing delays.

To reduce the chances that there are delays in the processing or payment of invoices for amounts payable by Amgen, please follow the invoice requirements below.

## **INVOICE REQUIREMENTS**

The following information is **required** on each invoice submitted for payment:

- Supplier's legal name and remittance address
- Correct Amgen legal entity and address in the "Bill To" (See Attachment 1)
- Unique Invoice number and Invoice date
- A valid Amgen Purchase Order (PO) number or an Amgen requester email address
- Purchase Order (PO) Line-Item Number for items billed must be included on the actual invoice  
*Example: If your purchase order has 5 lines of which you invoice Amgen for lines 2 and 3 only, your invoice must reference PO line number 2 and number 3.*
- Detailed description of goods purchased (including quantity, unit price, and unit of measure) and / or services rendered

The following information must be included on the invoice, **if applicable**.

- Applicable taxes, based on ship-to location
- VAT number of supplier
- Amgen VAT number (only in case of intra-community supply or reverse charge) as provided in Attachment 1 under "Tax ID or VAT ID Number"
  - a. Delivery of goods from an EU country to an Amgen entity in another EU country
  - b. Delivery of services from any European supplier to an EU Amgen entity
- VAT rate + taxable amount
- Total VAT amount
- Reference to VAT exemption or reverse charge mechanism (only if applicable)
- CNPJ number of supplier (Brasil only)
- CNPJ number of Amgen entity (Brasil only)
- Location of service and/or destination of product
- Shipping, handling and freight (if incurred outside Amgen standard shipping terms)
- Consultants/contractors/service invoices must include:
  - Proof-of-service (e.g., timesheet with contractor's Amgen ID number, if applicable) signed by authorized Amgen personnel
  - Project name, if applicable, and Amgen project manager's name
  - Itemization of reimbursable expenses listed separately from project/labor fees and including third-party receipts to support expense
  - Any other supporting documents as requested

**Do not** submit an invoice until after services have been rendered.

**Do not** submit invoices for P-Card purchases.

**Amgen does not pay late fees or finance charges, unless stated on original contract or PO.**

If any of the above referenced invoice requirements are missing, it can delay the processing of your invoice. In some cases, we may not be able to process your invoice and it will be sent back to you. A corrected invoice will be required.

Please review the acceptable invoice submission methods on the following page.



# Amgen Invoice Guidelines

Amgen suppliers may submit invoices via one of three methods in order to be processed. Please do NOT submit via multiple methods as doing so will result in duplication of invoices and delay the processing of invoices.

## **ACCEPTABLE INVOICE SUBMISSION METHODS**

### **1. E-Invoicing through Ariba Network (for Amgen US and Canada entities) and Tungsten Network (for all other Amgen entities)**

Amgen's preferred method is to receive invoices electronically via the Ariba Network, our e-Invoicing partner for Amgen US and Canada entities or Tungsten Network, our e-Invoicing partner for all other Amgen entities. With this option, no paper invoice should be created nor mailed. Suppliers who are not yet registered for e-Invoicing with Amgen may follow the below instructions:

- **Ariba Network (for Amgen US and Canada entities)** – email [amgen-ariba-supplier-enablement@amgen.com](mailto:amgen-ariba-supplier-enablement@amgen.com) so that Amgen may initiate the trading relationship through Ariba
- **Tungsten Network (for all other Amgen entities)** – register at <http://www.tungsten-network.com/us/en/registration-create-account-introduction/>.
  - To connect to Amgen via Tungsten, you will need the proper account numbers, based on Amgen entity, found in Attachment 1 under “Tungsten Account Number”.

### **2. Portable Data Format (PDF) Invoices**

PDF invoices sent via e-mail are allowed for all countries except **those specifically excluded as listed in Attachment 1**.

- Only PDF format is accepted for invoices submitted in digital form.
- All PDF invoices should be sent to the email address listed in Attachment 1 for the Amgen entity with which you are doing business.
- If a PDF invoice is sent, do not send a paper copy.
- Each invoice, including any attachments, should be scanned and sent as one PDF file.
- One email can contain multiple PDF files but the total email size cannot exceed 10MB.

For countries where PDF invoices are not allowed, please follow the paper invoice process below.

### **3. Paper Invoices**

Commercial suppliers not submitting via e-Invoicing or via the PDF invoice process must send their paper invoices to the **Legally Mandatory “Bill To” Address** of the Amgen entity they are doing business with as outlined in Attachment 1 of this document.

Health Care Professionals (HCPs) can send invoices to their Amgen contact.

## **QUESTIONS**

For invoice status inquiries or questions about our invoice process, please contact AP Customer Support via the email listed in Attachment 1 for the Amgen entity with which you are doing business. For purchase order inquiries, contact the Amgen Buying Center at [amgenbuyingcenter@amgen.com](mailto:amgenbuyingcenter@amgen.com).

## **NAVIGATION (For Attachment 1)**

To quickly navigate to the invoice submission information for the Amgen country in Attachment 1, click on the appropriate region below:

[Europe](#)

[Middle East, Africa](#)

[The Americas](#)

[Asia Pacific, Australia, New Zealand](#)

## Attachment 1

| Amgen Region | Amgen Country  | Co Code | Entity Name         | Legally Mandatory "Bill To" Address   | PDF Invoice Submission Email                             | Tungsten Account Number | Tax ID or VAT ID Number | AP Customer Support Contact                          |
|--------------|----------------|---------|---------------------|---|--|-------------------------|-------------------------|--|
| Europe       | Austria        | 1024    | Amgen GmbH          | Amgen GmbH<br>Franz-Josef-Kai 47<br>1010 Wien<br>Austria  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA422309781            | ATU38181702             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Belgium        | 1028    | Amgen N.V.          | Amgen N.V.<br>Telecomlaan 5-7,<br>1831 Diegem<br>Belgium  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA319690558            | BE0439652401            | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Bulgaria       | 1088    | Amgen Bulgaria EOOD | Amgen Bulgaria EOOD<br>63 Kazbek Str., 5th Floor<br>Viridian Offices<br>Manastirski Livadi West<br>Sofia 1680, Bulgaria | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Croatia        | 1163    | Amgen D.O.O.        | Amgen D.O.O.<br>Radnicka Cesta<br>10000 Zagreb<br>Croatia   | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Czech Republic | 1034    | Amgen s.r.o.        | Amgen s.r.o.<br>Pod dráhou 1637/2<br>Holešovice<br>170 00 Praha 7<br>Czech Republic                                     | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA149766941            | CZ27117804              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Denmark        | 1036    | Amgen AB            | Amgen AB<br>Borupvang 9<br>2750 Ballerup<br>Denmark   | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA993921030            | DK30833880              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Denmark        | 1150    | Nuevolution A/S     | Nuevolution A/S<br>Rønnegade 8, 5.<br>2100 Copenhagen Ø<br>Denmark  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA762817492            | DK26029708              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Finland        | 1038    | Amgen AB            | Amgen AB, branch office in<br>Finland<br>Keilaranta 10<br>02150 Espoo<br>Finland  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA473243467            | FI10907909              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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| Amgen Region | Amgen Country | Co Code | Entity Name                     | Legally Mandatory "Bill To" Address   | PDF Invoice Submission Email                             | Tungsten Account Number | Tax ID or VAT ID Number  | AP Customer Support Contact                          |
|--------------|---------------|---------|---------------------------------|---|--|-------------------------|--|--|
| Europe       | France        | 1031    | Amgen S.A.S.                    | AMGEN SAS<br>Workstation<br>25, Quai Paul Doumer<br>92400 Courbevoie<br>France        | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA369361753            | FR89377998679  | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Germany       | 1025    | Amgen GmbH                      | Amgen GmbH<br>Riesstraße 24<br>80992 München<br>Deutschland                           | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA971023452            | DE129285049  | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Germany       | 1100    | Amgen Research (Munich) GmbH    | Amgen Research (Munich) GmbH<br>Staffelseestrasse 2,<br>81477 Munich, Germany         | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA303992077            | DE811666912  | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Greece        | 1062    | Amgen Hellas Ltd                | AMGEN Hellas Ltd<br>Agiou Konstantinou 59-61,<br>Building C<br>151 24 Marousi, Athens | To your Amgen contact                                    | NA                      | EL998871023  | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Hungary       | 1035    | Amgen Kft                       | Amgen Kft<br>Szabadsag ter 7<br>1054 Budapest<br>Hungary                              | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA455223479            | HU13164603   | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Ireland       | 1026    | Amgen Ireland Limited           | Amgen Ireland Limited<br>21 Northwood Court<br>Santry<br>Dublin 9<br>Ireland          | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA104666664            | IE6399345R   | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Ireland       | 1061    | Amgen Technology (Ireland) U.C. | Amgen Technology (Ireland) U.C.<br>Pottery Road<br>Dun Laoghaire, Dublin<br>Ireland   | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA563843838            | IE6435665J<br>Certain VAT exemptions apply.<br>See footnote 1. | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Ireland       | 2061    | HZT Ireland DAC                 | 70 St. Stephen's Green<br>Saint Kevin's, Dublin D02<br>E2X4<br>Ireland                | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | IE6396554L   | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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| Amgen Region | Amgen Country | Co Code | Entity Name                               | Legally Mandatory "Bill To" Address  | PDF Invoice Submission Email                             | Tungsten Account Number | Tax ID or VAT ID Number            | AP Customer Support Contact                          |
|--------------|---------------|---------|---|--|--|-------------------------|------------------------------------|--|
| Europe       | Italy         | 1032    | Amgen S.r.l.                              | Amgen S.r.l.<br>E. Via Tazzoli, 6<br>20154 Milano<br>Italy                                       | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA983315193            | IT10051170156                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Lithuania     | 1119    | Amgen Switzerland AG<br>Vilniaus filialas | Amgen Switzerland AG<br>Vilniaus filialas<br>V. Kudirkosg. 22-1<br>LT 01113 Vilnius<br>Lithuania | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | LT100000956117                     | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Netherlands   | 1016    | Amgen (Europe) GmbH                       | Amgen (Europe) GmbH<br>PO Box 3345<br>4800 DH Breda<br>Netherlands                               | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA000652727            | Multiple, contact<br>Amgen Finance | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Netherlands   | 1018    | Amgen Europe B.V.                         | Amgen Europe B.V.<br>PO Box 3345<br>4800 DH Breda<br>Netherlands                                 | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA515819316            | NL804580479B01                     | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Netherlands   | 1020    | Amgen B.V.                                | Amgen B.V.<br>PO Box 3345<br>4800 DH Breda<br>Netherlands  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA590799052            | NL008395718B01                     | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Netherlands   | 1067    | Amgen Global Finance                      | Amgen Global Finance<br>PO Box 3345<br>4800 DH Breda<br>Netherlands                              | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA340451624            | NL817003149B01                     | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Netherlands   | 1086    | Amgen Worldwide Holdings                  | Amgen Worldwide Holdings<br>PO Box 3345<br>4800 DH Breda<br>Netherlands                          | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NL820069760B02                     | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Norway        | 1040    | Amgen AB Norge                            | Amgen AB Norge<br>Inkognitogata 33A<br>0256 Oslo<br>Norway                                       | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA899483028            | NO982725038                        | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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|---------------|---------------|---------|---|---|--|-------------------------|-------------------------|--|
| <b>Europe</b> | Poland        | 1033    | Amgen Sp. Z o. o.                       | Amgen Sp. Z o. o.<br>ul. Puławska 145<br>02-715 Warszawa<br>Poland  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA044435915            | PL5272420782            | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Poland        | 1096    | Amgen Biotechnologia Sp. Z.o.o.         | Amgen Biotechnologia Sp. Z.o.o.<br>ul. Puławska 145<br>02-715 Warszawa<br>Poland  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA766959886            | PL5252517917            | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Portugal      | 1023    | Amgen Bio-Farmacêutica LDA              | Amgen – Bio-Farmacêutica LDA<br>Avenida José Malhoa nº 19<br>Piso 5<br>1070-157 Lisboa<br>Portugal                        | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA109831495            | PT502942959             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Portugal      | 1153    | Amgen Capability Center Portugal LDA    | Amgen Capability Center Portugal LDA<br>Avenida José Malhoa nº 19<br>Piso 5 e 6<br>1070-157 Lisboa<br>Portugal            | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA639749167            | PT516428497             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Romania       | 1089    | Amgen Romania S.R.L.                    | Amgen Romania S.R.L.<br>1° Bucuresti-Ploiesti Road,<br>Building A2, 2nd Floor<br>013681 Bucuresti<br>Romania              | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | RO25565426              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Russia        | 1063    | Limited Liability Company, Amgen Russia | AMGEN LLC<br>15, 1st Krasnogvardeisky Lane, premises 1/4<br>in.ter.c. municipal distr. Presnensky<br>123112 Moscow Russia | Paper invoice to the Amgen Russia office                 | AAA325659811            | 7705750830              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|               | Slovakia      | 1042    | Amgen Slovakia s.r.o.                   | Amgen Slovakia s.r.o.<br>Bottova 2A<br>Bratislava - 811 09<br>Slovakia  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA431089085            | SK2023137611            | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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| Amgen Region | Amgen Country  | Co Code | Entity Name                  | Legally Mandatory "Bill To" Address  | PDF Invoice Submission Email  | Tungsten Account Number | Tax ID or VAT ID Number | AP Customer Support Contact                          |
|--------------|----------------|---------|------------------------------|--|---|-------------------------|-------------------------|--|
| Europe       | Slovenia       | 1039    | Amgen Pharmaceuticals d.o.o. | Amgen Pharmaceuticals d.o.o.<br>Ameriška ulica 2<br>1000 Ljubljana<br>Slovenia                             | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA714843406            | SI37145975              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Spain          | 1030    | Amgen, S.A.                  | Amgen, S.A.<br>Plaça del Gas, 1,<br>Torre Marenostrum, Torre A,<br>Planta 20<br>8003<br>Barcelona<br>Spain | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA194868170            | ESA59363655             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Sweden         | 1021    | Amgen AB                     | Amgen AB<br>Gustav III:s Boulevard 54<br>169 74 Solna<br>Sweden  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA966088114            | SE556510421201          | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Switzerland    | 1015    | Amgen (Europe) GmbH          | Amgen (Europe) GmbH<br>Suurstoffi 22<br>CH-6343 Rotkreuz<br>Switzerland                                    | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA833305287            | CHE-110.612.748<br>MWST | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Switzerland    | 1017    | Amgen International AG       | Amgen International AG<br>Suurstoffi 22<br>CH-6343 Rotkreuz<br>Switzerland                                 | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA856091004            | CHE-112.693.858<br>MWST | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | Switzerland    | 1022    | Amgen Switzerland AG         | Amgen Switzerland AG<br>Suurstoffi 22<br>CH-6343 Rotkreuz<br>Switzerland                                   | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>  | AAA229346218            | CHE-109.527.343<br>MWST | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|              | United Kingdom | 1027    | Amgen Limited                | Amgen Limited<br>216 Science Park<br>Milton Road<br>Cambridge<br>CB4 0WA<br>United Kingdom                 | Please do not send paper invoices. Only PDF to <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | AAA493875611            | GB538389011             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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| Amgen Region               | Amgen Country | Co Code | Entity Name                          | Legally Mandatory "Bill To" Address  | PDF Invoice Submission Email                             | Tungsten Account Number | Tax ID or VAT ID Number | AP Customer Support Contact                          |
|----------------------------|---------------|---------|--------------------------------------|--|--|-------------------------|-------------------------|--|
| <b>Middle East, Africa</b> | Algeria       | 1137    | Amgen Algeria                        | Amgen Algeria<br>11 Rue Doudou Mokhtar Ben Aknoun<br>1er etage 16000 Algérie,<br>Algeria                                       | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|                            | Egypt         | 1132    | Amgen Egypt LLC أمجين إيجيبت ش.ذ.م.م | Amgen Egypt LLC إيجيبت أمجين م.ذ.ش<br>Stars Capital 8 – unit 91- F2-9th Floor<br>P.O. Box: 5112 Heliopolis West 11771 Cairo    | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|                            | Jordan        | 1135    | Amgen Jordan                         | Amgen Jordan<br>5th circle – Zahran street – Emmar tower – tower A – 4th floor Amman<br>Jordan                                 | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|                            | Lebanon       | 1136    | Amgen Lebanon SARL                   | Amgen Lebanon SARL<br>Kfoury Building, 3rd floor Badaro, Sami Solh Street<br>P.O. Box 119073 Beirut,<br>Lebanon                | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|                            | Morocco       | 1133    | Amgen Morocco S.A.R.L.U.             | Amgen Morocco S.A.R.L.U.<br>30, Résidence Le Colisée<br>2ème étage<br>Bd Ain Taoujtate,<br>Bourgogne, 20050<br>Casablanca      | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | 15282416                | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |
|                            | Saudi Arabia  | 1131    | Amgen Saudi Arabia LLC               | Amgen Saudi Arabia LLC<br>Riyadh, Al Olya, Centria Mall-4th floor<br>P.O. Box: 7561<br>12242 Riyadh<br>Kingdom of Saudi Arabia | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a> | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a> |

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| Amgen Region               | Amgen Country        | Co Code | Entity Name                          | Legally Mandatory "Bill To" Address  | PDF Invoice Submission Email                                       | Tungsten Account Number | Tax ID or VAT ID Number | AP Customer Support Contact  |
|----------------------------|----------------------|---------|--------------------------------------|--|--|-------------------------|-------------------------|--|
| <b>Middle East, Africa</b> | Saudi Arabia         | 1144    | Amgen Saudi Arabia LLC               | Amgen Saudi Arabia LLC<br>Riyadh, Al Olya, Centria Mall-4th floor<br>P.O. Box: 7561<br>12242 Riyadh<br>Kingdom of Saudi Arabia     | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>           | NA                      | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a>                                 |
|                            | South Africa         | 1101    | Amgen South Africa (Pty) Ltd         | Amgen South Africa (Pty) Ltd<br>PO Box 68317<br>Bryanston<br>Johannesburg<br>South Africa 2021                                     | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>           | NA                      | 4280261365              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a>                                 |
|                            | Turkey               | 1083    | Amgen Ilac Ticaret Ltd Şti.          | Amgen Ilac Ticaret Ltd. Sti.<br>İş Kuleleri, Kule 2, Kat:25<br>4. Levent 34330 - Istanbul, Turkey                                  | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>           | NA                      | TK680773424             | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a>                                 |
|                            | United Arab Emirates | 1059    | Amgen (Middle East) FZ LLC           | Amgen Middle East FZ-LLC<br>Business Central Tower A,<br>Office 2007 (20th floor)<br>Dubai Media City<br>PO Box 502607, Dubai, UAE | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>           | AAA757273735            | NA                      | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a>                                 |
|                            | Turkey               | 1134    | Amgen (Middle East) FZ-LLC           | Amgen Middle East FZ-LLC<br>Sti. İş Kuleleri, Kule 2, Kat:25<br>4. Levent 34330 - Istanbul, Turkey                                 | <a href="mailto:invoice@amgen.com">invoice@amgen.com</a>           | NA                      | 0680850896              | <a href="mailto:sscap@amgen.com">sscap@amgen.com</a>                                 |
| <b>The Americas</b>        | Argentina            | 1142    | Amgen Biotecnología de Argentina SRL | Amgen Biotecnología de Argentina SRL<br>Av. Leandro N. Alem 882<br>Caba, Argentina C1001AAQ  | <a href="mailto:P2PArgentina@amgen.com">P2PArgentina@amgen.com</a> | NA                      | CUIT:<br>30-71558864-8  | <a href="mailto:S2P-Support-Argentina@amgen.com">S2P-Support-Argentina@amgen.com</a> |

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|---------------------|---------------|---------|--|--|--|-------------------------|---|--|
| <b>The Americas</b> | Brasil        | 1055    | LABORATÓRIO QUÍMICO FARMACEUTICO BERGAMO LTDA. | <p><u>Headquarters Address:</u><br/>AV. DAS NAÇÕES UNIDAS, 14.171 – 22º ANDAR – ROCHAVERÁ CORPORATE TOWERS – TORRE CRYSTAL<br/>CEP: 04794-000 – SÃO PAULO – SP – BRASIL</p> <p><u>Office Address</u><br/>RUA RAFAEL DE MARCO, 43<br/>CEP: 06765-000– TABOAO DA SERRA – SP – BRASIL</p>                                   | <a href="mailto:dl-recebimento@amgen.com">dl-recebimento@amgen.com</a>                     | NA                      | <p>Headquarters CNPJ: 61.282.661/0003-03</p> <p>Office CNPJ: 61.282.661/0001-41</p> | <a href="mailto:P2P-Brazil@amgen.com">P2P-Brazil@amgen.com</a>                   |
|                     | Brasil        | 1116    | AMGEN BIOTECNOLOGIA DO BRASIL LTDA             | <p><u>Headquarters Address:</u><br/>AV. DAS NAÇÕES UNIDAS, 14.171 – 22º ANDAR – ROCHAVERÁ CORPORATE TOWERS – TORRE CRYSTAL<br/>CEP: 04794-000 – SÃO PAULO – SP – BRASIL</p> <p><u>Office Address:</u><br/>Rua Patricia Lucia de Souza, 146 – Jardim das Oliveiras<br/>CEP: 06765-317 – Taboão da Serra – SP - Brasil</p> | <a href="mailto:dl-recebimento@amgen.com">dl-recebimento@amgen.com</a>                     | NA                      | <p>Headquarters CNPJ: 18.774.815/0003-55</p> <p>Office CNPJ: 18.774.815/0001-93</p> | <a href="mailto:P2P-Brazil@amgen.com">P2P-Brazil@amgen.com</a>                   |
|                     | Canada        | 1009    | Amgen Canada, Inc                              | Amgen Canada, Inc<br>PO Box 457<br>Newbury Park, CA 91319  | <a href="mailto:accountspayableemailroom@amgen.com">accountspayableemailroom@amgen.com</a> | NA                      | NA  | <a href="mailto:AmgenProcureToPay@amgen.com">AmgenProcureToPay@amgen.com</a>     |
|                     | Canada        | 1065    | Amgen British Columbia                         | Amgen British Columbia<br>PO Box 457<br>Newbury Park, CA 91319   | <a href="mailto:accountspayableemailroom@amgen.com">accountspayableemailroom@amgen.com</a> | NA                      | NA  | <a href="mailto:AmgenProcureToPay@amgen.com">AmgenProcureToPay@amgen.com</a>     |
|                     | Canada        | 2014    | HZNP Canada Limited                            | HZNP Canada Limited<br>9131 Keele Street, Unit 4A<br>Vaughan, ON L4K 0G7<br>Canada   | <a href="mailto:APInvoiceHorizon@amgen.com">APInvoiceHorizon@amgen.com</a>                 | NA                      | NA  | <a href="mailto:horizonprocuretopay@amgen.com">horizonprocuretopay@amgen.com</a> |

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| The Americas                            | Colombia                    | 1115    | Amgen Biotecnológica S.A.S.     | Amgen Biotecnológica S.A.S.<br>Cra 7 #123-35 Piso 6<br>Bogota, Colombia                             | <a href="mailto:APInvoiceColombia@amgen.com">APInvoiceColombia@amgen.com</a>               | NA                      | NIT:<br>900.658.497-6   | <a href="mailto:P2PColombia@amgen.com">P2PColombia@amgen.com</a>                       |
|   | Mexico                      | 1071    | Amgen Mexico SA de CV           | Amgen Mexico SA de CV, Av Vasco de Quiroga No 3000, Piso 4 Col Santa Fe. Ciudad de Mexico, MX 01210 | <a href="mailto:apinvoice@mex.amgen.com">apinvoice@mex.amgen.com</a>                       | AAA887826592            | AME060622FA5            | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|   | United States               | 1001    | Amgen Inc.                      | Amgen Inc<br>PO Box 667<br>Newbury Park, CA 91319-0667  | <a href="mailto:accountspayableemailroom@amgen.com">accountspayableemailroom@amgen.com</a> | NA                      | NA                      | <a href="mailto:AmgenProcureToPay@amgen.com">AmgenProcureToPay@amgen.com</a>           |
|   | United States               | 1002    | Amgen USA                       | Amgen USA<br>PO Box 667<br>Newbury Park, CA 91319-0667  | <a href="mailto:accountspayableemailroom@amgen.com">accountspayableemailroom@amgen.com</a> | NA                      | NA                      | <a href="mailto:AmgenProcureToPay@amgen.com">AmgenProcureToPay@amgen.com</a>           |
|   | United States / Puerto Rico | 1044    | Amgen Manufacturing Limited LLC | Amgen Manufacturing Limited LLC<br>PO Box 427<br>Newbury Park, CA 91319                             | <a href="mailto:apinvoicepr@amgen.com">apinvoicepr@amgen.com</a>                           | AAA846080737            | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|   | United States               | 2001    | HZT USA, Inc.                   | HZT USA, Inc.<br>1 Horizon Way, Deerfield, IL 60015, United States                                  | <a href="mailto:APInvoiceHorizon@amgen.com">APInvoiceHorizon@amgen.com</a>                 | NA                      | NA                      | <a href="mailto:horizonprocuretopay@amgen.com">horizonprocuretopay@amgen.com</a>       |
|   | United States               | 2006    | HZT Services LLC                | HZT Services LLC<br>1 Horizon Way, Deerfield, IL 60015, United States                               | <a href="mailto:APInvoiceHorizon@amgen.com">APInvoiceHorizon@amgen.com</a>                 | NA                      | NA                      | <a href="mailto:horizonprocuretopay@amgen.com">horizonprocuretopay@amgen.com</a>       |
| Asia Pacific, Australia and New Zealand | Australia                   | 1019    | Amgen Australia Pty Ltd         | Amgen Australia Pty Ltd<br>Level 11, 10 Carrington St<br>Sydney NSW 2000<br>Australia               | <a href="mailto:JAPACInvoices@amgen.com">JAPACInvoices@amgen.com</a>                       | AAA898016415            | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |

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| Asia Pacific, Australia and New Zealand | China / Beijing  | 1129    | 美国安进公司北京代表处<br>Amgen INC.Beijing Representative Office                                 | 北京市朝阳区光华路 1 (写字楼)11 层 20,21 室<br><br>Unit20-21,11/F,North Tower, Beijing Kerry Centre,No.1 Guanghua Road, Chaoyang District, Beijing  | To your Amgen contact        | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|   | China / Shanghai | 1106    | 安进生物技术咨询(上海)有限公司<br>Amgen Biotechnology Consultation (Shanghai) Co., Ltd.              | 上海市黄浦区太仓路 233 号 1501 室<br><br>Rm. 1501 Platinum Tower, No. 233, Tai Cang Road, Shanghai   | To your Amgen contact        | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|   | China / Shanghai | 1128    | 安进生物医药研发(上海)有限公司<br>Amgen Biopharmaceutical Research & Development (Shanghai) Co., Ltd | 中国 (上海) 自由贸易试验区金科路 2889 弄 3 号 6 层 615 室<br><br>Room 615, Level 6, No.3, Lane 2889, Jinke Road, Pilot Free Trade Zone (Shanghai) China | To your Amgen contact        | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|   | China            | 1188    | 安进生物医药 (上海) 有限公司<br>Amgen Biopharmaceuticals (Shanghai) Co., Ltd                       | 上海市自由贸易试验区美约路 222 号 3 层 307 室<br><br>Room 307, Building 4, No.222, Meiyue Road, Waigaoqiao Free Trade Zone, Pudong New Area, Shanghai | To your Amgen contact        | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |

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| <b>Asia Pacific, Australia and New Zealand</b> | Hong Kong     | 1052    | Amgen Asia Holding Limited            | Amgen Asia Holding Limited<br>Suite 408-12 4/F<br>One Island East<br>18 Westland Road, Hong Kong                             | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Hong Kong     | 1073    | Amgen (Asia) Limited                  | Amgen (Asia) Limited<br>Suite 408-12 4/F<br>One Island East<br>18 Westland Road, Hong Kong                                   | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Hong Kong     | 1146    | Amgen Hong Kong Limited               | Amgen Hong Kong Limited<br>Suite 405-12 4/F<br>One Island East<br>18 Westland Road, Hong Kong                                | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Japan         | 1112    | アムジェン株式会社<br>Amgen K.K.               | 〒 107 - 6239 東京都港区赤坂九丁目 7 番 1 号 ミッドタウン・タワー<br><br>Midtown Tower 9-7-1<br>Akasaka Minato-ku Tokyo<br>107-6239                 | To your Amgen contact  | NA                      | NA                      | <a href="mailto:AP_CustomerSupport@amgen.com">AP_CustomerSupport@amgen.com</a>         |
|  | Korea         | 1138    | 암젠코리아<br>Amgen Korea Limited          | 서울특별시 중구 을지로5길 페럼타워 19, 20층<br><br>FERRUM TOWER 19FL / 20FL,<br>Eulji-ro 5-gil, Jung-gu<br>Seoul, Republic of Korea<br>04539 | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | NA                      | 514 86 00162            | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Singapore     | 1107    | Amgen Manufacturing Singapore Pte Ltd | Amgen Manufacturing Singapore Pte Ltd<br>No. 1 Tuas View Drive<br>Singapore 637026   | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | AAA148473002            | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |

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| <b>Asia Pacific, Australia and New Zealand</b> | Singapore     | 1145    | Amgen Biotechnology Singapore Pte Ltd | Amgen Biotechnology Singapore Pte Ltd<br>3 Fraser Street<br>DUO Tower #15-26/27<br>Singapore 189352  | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> |                         | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Singapore     | 1167    | Amgen Asia Pacific Pte.Ltd.           | Amgen Asia Pacific Pte.Ltd.<br>3 Fraser Street<br>DUO Tower #15-26/27<br>Singapore 189352  | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> |                         | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Taiwan        | 1139    | 台灣安進藥品有限公司<br>Amgen Taiwan Limited    | 11073 臺北市信義區松仁路<br>100 號 13 樓之 1<br>13F.-1, No. 100, Songren Rd.,<br>Xinyi Dist., Taipei City 11073,<br>Taiwan                             | <a href="mailto:JAPACinvoices@amgen.com">JAPACinvoices@amgen.com</a> | NA                      | 42657247                | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | Thailand      | 1140    | Amgen Thailand Limited                | 1101-1105, Level 11, Sathorn Square, 98 North Sathorn Road, Silom Sub-District, Bangrak District, 10500 Bangkok                            | To your Amgen contact  | NA                      | NA                      | <a href="mailto:accountspayableinquiry@amgen.com">accountspayableinquiry@amgen.com</a> |
|  | New Zealand   | 1054    | Amgen (New Zealand) Limited           | Amgen (New Zealand) Limited<br>c/- MinterEllisonRuddWatts<br>Level 22, PwC Tower<br>15 Customs Street West<br>Auckland 1010<br>New Zealand | <a href="mailto:JAPACInvoices@amgen.com">JAPACInvoices@amgen.com</a> | AAA431089086            | NA                      | <a href="mailto:AP_CustomerSupport@amgen.com">AP_CustomerSupport@amgen.com</a>         |

<sup>1</sup>:VAT exemption for Amgen Technology (Ireland) U.C. until 31 October 2021. Exceptions apply: supplies of certain motor vehicles or petrol, or in respect of supplies or services consisting of provisions of food and drink, the hire of motor vehicles, accommodation, entertainment or other personal services.