

Import Requirements – Amgen Europe BV (ABR)

1.1 Site Address	Amgen Europe B.V. Minervum 7061, 4817 ZK Breda, The Netherlands
1.2 Warehouse Opening Hours	Inbound: Monday-Friday 7:00 am to 4:00 pm Outbound: Monday-Friday 7:00 am to 5:30 pm
1.3 Contact List (escalation purposes only)	Transportation: GSH-europe-transport@amgen.com Netherlands Global Trade Compliance GlobalTradeNL@amgen.com International Global Trade Ops Import-ExportCompliance@amgen.com Purchasing/Procurement: Robert Samola rsamola@amgen.com ABR Facilities eu-elc-fac@amgen.com Warehouse Inbound: ABR Distribution Receiving abr-distribution-receiving@amgen.com ABR Distribution Returns eu-elc-distribution-returns@amgen.com Warehouse Outbound: ABR Distribution Support Office eu-elc-dis-supp@amgen.com ABR Mailroom eu-elc-mailroom@amgen.com
1.4 NL Import Customs Broker	Expeditors International B.V. Naritaweg 1, 1437 EL Rozenburg, The Netherlands Phone: +31 88 3973000 Group email pre-alert team: AMS-Brokerage@expeditors.com Group email import team: AMS-amgen@expeditors.com Team lead: Nick Vriesinga - Nick.Vriesinga@expeditors.com
1.5 Information required on Import Documentation	Customs invoice must be provided by email for approval by Global Trade Compliance team to: Import-ExportCompliance@amgen.com before undertaking international transport. They will check if the customs invoice is according to Amgen's requirements and provide details to be followed by applicable carrier. After approval and confirmation Amgen requirements can be followed; the export may proceed. Pre-alert including customs invoice, airway bill/seaway bill/CMR and if applicable T1 must be supplied to the Global Trade Compliance team and Amgen Customs broker and must indicate all the below provided attributes. Providing these documents 24 hours before arrival to Netherlands will ensure timely and compliant shipments and allow all parties to align and close gaps regarding the shipment before import. Missing and/or incorrect data could result in delays or even return shipments. Pre-alert and documentation should be provided to: AMS-Brokerage@expeditors.com AMS-amgen@expeditors.com GlobalTradeNL@amgen.com abr-distribution-receiving@amgen.com

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	<p>Invoice required attributes:</p> <ul style="list-style-type: none">- Invoice number- Invoice date- Exporter details (company name, address, contact person)- Importer details (Amgen Global Trade can help with the right information)- Incoterms and named place (usually not DDP or EXW)- HS Code (HTS/GN Code/Commodity Code)- Export Control Classification Number - ECCN (if not EAR99 or NL)- Country of Origin (based on non-preferential origin rules)- PO/STO/SO reference- Commercial value- Currency- Detailed description of the goods- Purpose of the shipment- Material code / Batch number (if applicable)- CAS number (if applicable) <p><u>Please Note:</u></p> <p>1) One Item/product/material per line on the invoice with full details mentioned above.</p> <p>2) The invoice must clearly state if the consignment contains or does not contain:</p> <ul style="list-style-type: none">○ animal-origin product○ animal by-product○ human-origin product○ human by-product○ FBS <p>3) All documents, INCLUDING SHIPPING CHECKLISTS, CERTIFICATES OF ANALYSIS OR CONFORMANCE, must be e-mailed by no later than close of business on the day of shipment to all contacts listed above.</p>
<p>1.6 Booking-In Process for deliveries:</p>	<p>1. Please e-mail: abr-distribution-receiving@amgen.com with the following information to secure a delivery date slot:</p> <ul style="list-style-type: none">- Load information (material to be delivered, number of pallets/boxes, any special temperature requirements) <p>2. When a delivery slot has been provided, advance notice must be provided by e-mail to Amgen Breda Security personnel, to include:</p> <ul style="list-style-type: none">- Driver(s) Name(s)- Vehicle registration <p>Please note that GMP deliveries may be delivered no more than 3 days earlier than the scheduled receipt date and 0 days late. Deliveries that arrive to site without a delivery booking slot assigned may be refused. Late or unscheduled deliveries may have to queue or be subject to an alternate delivery date/time.</p>

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1.7 Unloading Procedure: (For the nominated haulier used to deliver to the site)	<p>On arrival, the driver must report to Security and follow Photo ID check instructions. Drivers must be in possession of the required Personal Protective Equipment including hard hat, hi-viz vest and safety shoes, in addition to any & all PPE stipulated within a Transport Emergency Card (Instructions in Writing) where the load involves dangerous goods.</p> <p>If all is in order, Site Security will direct the driver to the Warehouse where the driver will ring the receiving-dock bell; provide the load documentation to the Material Handler and he/she will be directed to the relevant dock / receiving area for unloading.</p> <p>Delivering vehicles should be safe, secure, clean & free of any damage or strong odours. There should be no uncontained loose deposits of any type of materials, identifiable or otherwise present.</p> <p>Drivers must safeguard the vehicle against accidental movement and handover the keys to the Amgen Material Handler while the vehicle is being unloaded.</p>
1.8 Pallet Requirements:	<p>Deliveries may be made using Heat-treated Wooden pallets or Plastic pallets. For wooden pallets, the pallets must have the appropriate IPPC mark, in accordance with ISPM15.</p> <p>Ideally, pallet heights will not exceed 1.2m. If this height limit is exceeded, please alert Amgen prior to delivery.</p> <p>Pallets must never be double stacked.</p> <p>Palletised loads must be delivered on a truck which can reverse onto an unloading bay. Tail-lift vehicles may not be used.</p>
1.9 Damage, Theft or Loss:	<p>Please contact ABR Transportation for specific direction: GSH-europe-transport@amgen.com</p>